

February 5, 2020

Dear Parents:

The necessary criteria for enrolling your child in Padre Pio Academy is as follows:

1. First time students – your child must take and pass a grade appropriate entrance exam.
2. The Principal will interview your child.
3. Every child is enrolled under a probationary period. If it is determined by the teacher and/or principal that a student is not capable of self-discipline and control that student will be removed and they may re-apply and retake the entrance exam the following year. No fees or tuition will be refunded for that student. The school reserves the right to dismiss a child at any time for due cause. (These may be, but are not limited to the following: those items as listed in the student handbook that warrants dismissal, plus blatant disregard of school rules, disrespect to teachers and those in authority, constant disruption of the class).
4. **When children are accepted an annual \$100.00 family registration fee is due by the beginning of the new school year.**
5. Tuition and pledge money are due the first of each month for the ten months from September up to and including June. Tuition is delinquent after the 10th of each month. A \$25.00 late fee will be assessed for each month tuition is late. Along with the tuition amount a per family lawn fee of \$10.00 is also due monthly. We reserve the right to withhold a child's report card and transcripts until all fees are paid by the last day of school in June.
6. Your monthly tuition is computed as follows:

Tuition_____

7. Every family is required to perform three (3) service hours per month for ten months in lieu of service hours you may choose to pay an additional \$150 per month (\$50. per hour). The service hour job list will be sent to each family some time in August. You will have an opportunity to send in your first, second and third choices of jobs at that time. Examples of some of the jobs are: lunch monitor, art teacher for grades 1-3 or 4-6, mopping and cleaning of floors, washing windows, etc. Choices are first come first served. Therefore, fill out and return your requests as soon as possible.

You will be given your job assignment at the first PTA meeting. This meeting is typically the Wednesday or Thursday evening in the first week of school.

Each family will receive a calendar monthly that lists the school activities of the month along with the dates and times of your job assignment. If you cannot perform your assigned job you are responsible to get your own competent replacement or you will be billed at the rate of \$50. per hour missed. Make sure your child brings home the monthly service hour calendar.

8. We have two PTA meetings a year, one the first week of school and one in January. By filling out the registration form, you are agreeing to have at least one parent attend each meeting. Important information is given at this time, it is imperative that an adult from each family attends.
9. Besides the tuition and service hours you will be required to participate in the following fund raisers:
 1. Work **4 hours per family** at the **Oktoberfest**.
 2. Sell (or purchase) **\$500.00 worth of lottery tickets** (5 tickets at \$100 each) These are due one week prior to Oktoberfest.
 3. You must raise (or pay) **\$300.00 per family** in pledges for our annual jog-a-Thon held in the spring.
 4. You may be asked to work a 3-4 hour shift at a yard sale or pancake breakfast fund-raiser.
 5. We might request your help during the summer or on weekends to assist in the reconstruction of the school to help defray the exorbitant costs attached to the work required. (This might include exterior painting, sanding, etc.)
 6. Your child must come dressed in the required uniform daily unless a “free” dress day occurs. Uniform requirements are listed in the Student Handbook and on the attached sheet. If your child’s uniform becomes worn and tattered you will replace it with a new one. If you do not comply we will send your child home.

We know we cannot run Padre Pio Academy smoothly without your help and support. Your tuition, service hours, assistance with fundraisers, and your interest and concern in your child’s academics are all vital to our school’s operations. We appreciate your attention and cooperation in these matters, as they are a requirement of your child’s continued enrollment in Padre Pio Academy.

You must sign the attached agreement. By signing you are acknowledging that you have read the agreement and will abide by its requirement.

Thank you for all your support
Mrs. Lewis, Principal

I, _____, have read the above requirements and
Acknowledge that in order that my child(ren) attend Padre Pio Academy I must
Fulfill these requirements. (The agreement is 3 pages in Length).

_____ date _____
Parent's signature